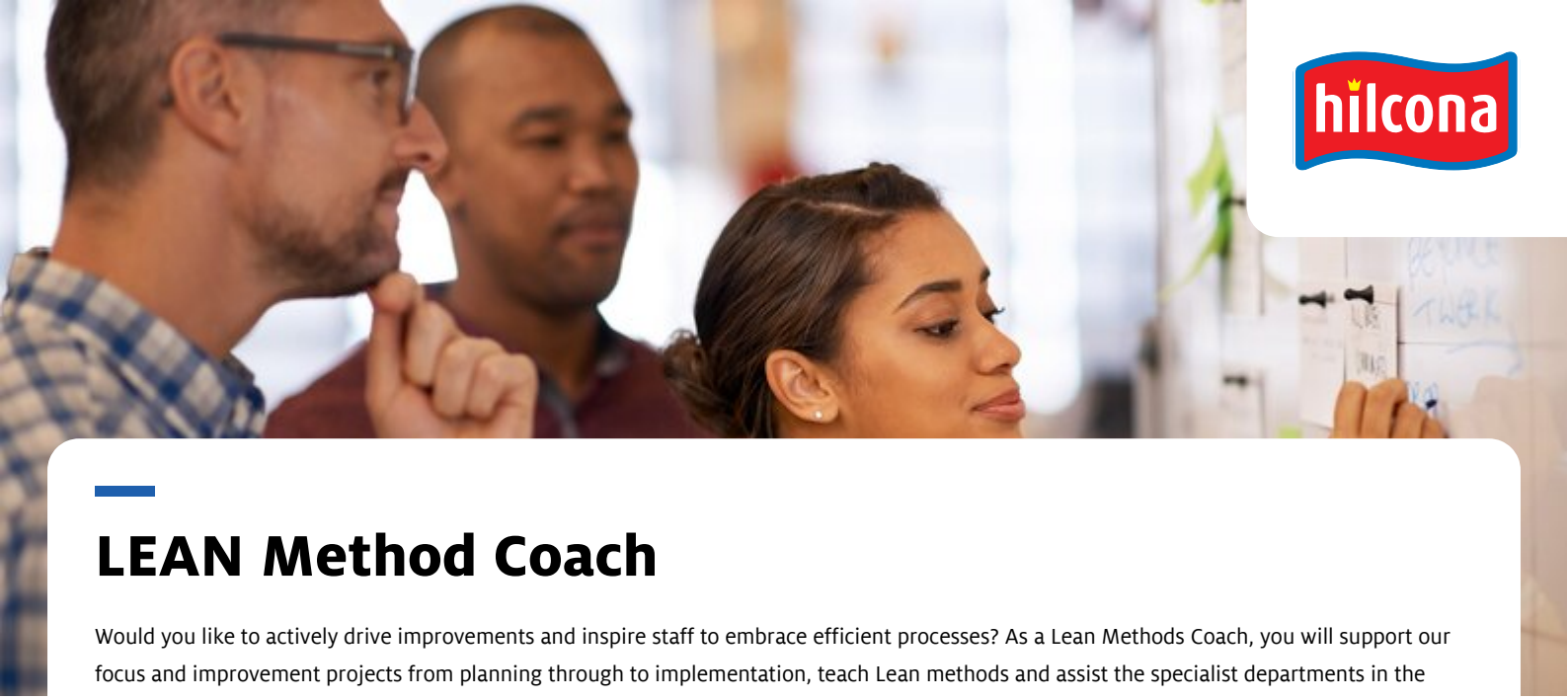


LEAN Method Coach

Would you like to actively drive improvements and inspire staff to embrace efficient processes? As a Lean Methods Coach, you will support our focus and improvement projects from planning through to implementation, teach Lean methods and assist the specialist departments in the sustainability of their processes. In addition, you'll help shape the digitalisation and automation of administrative processes and, using the Microsoft 365 environment and approved AI models, develop practical solutions for a simpler and more efficient way of working.

Hilcona AG
Bendererstrasse 21
9494 Schaan

Contract type	Permanent
Workload	60% - 100%
Start of employment	as of now
Language	German
Working time model	Flexitime

Do you have any questions?



Stephano Kaiser
Teamlead HR Supply Chain
+4158 895 95 95

Apply online

You can find all the details online as well as the opportunity to apply directly.

Your tasks

- Support for focus and improvement projects, from analysis through to sustainability in implementation
- Analysing existing processes and identifying opportunities for improvement
- Conducting workshops, training sessions and audits on Lean methods and their practical application
- Supporting specialist departments in the introduction and further development of Lean principles
- Identifying and realising opportunities for digitalisation in administrative processes, for example using Microsoft Forms, Power BI, Power Automate and SharePoint
- Promoting a culture of continuous improvement and supporting staff through change

What you bring with you

- Education or further training in the field of lean management, process management, business administration, digitalisation or a comparable discipline
- Experience in applying Lean methods and in supporting improvement projects would be an advantage
- Experience in process analysis and in running workshops or training sessions would be an advantage
- A strong interest in digitalisation and process automation, as well as a good knowledge of the Microsoft 365 environment
- An analytical, structured and proactive approach to work, coupled with a strong drive to deliver results
- Strong communication skills, enthusiasm and a passion for engaging colleagues in improvement initiatives

What we offer

Work-life balance
We offer 5.5 to 6 weeks' holiday, flexible working hours and special leave for important events. Organise your days to work in the office or remotely, buy holidays or work part-time for more free time. There are no company holidays – you plan your holiday flexibly with your line manager.

Catering
Catering is very important to us: Enjoy discounts on your lunch in our staff canteen, free fruit and promotions such as free chestnuts, ice cream or smoothies. High-quality products at greatly reduced prices are available in our outlet.

Mobility
Enjoy excellent public transport links, with a bus stop right outside Hilcona, attractive subsidies for public transport tickets and plenty of parking spaces. To support sustainable mobility, there are also charging points for electric cars and e-bikes, parking spaces for e-bikes and scooters, and a tool station for minor bike repairs – so you can get about flexibly, sustainably and worry-free!

Professional development opportunities
Expand your knowledge with extensive training programmes, high-quality courses at the Coop Training Centre and a wide range of personal development opportunities.