

Raw Materials and Stock Manager (80%)

Do you enjoy coordinating processes, planning requirements with foresight and keeping on top of things even when changes arise at short notice? As a Raw Materials and Stock Planner, you'll ensure the availability of the required materials and stock. You'll work closely with Purchasing, Warehousing, Production, Intralogistics and Sales, helping to ensure efficient planning and reliable delivery.

Hilcona AG
Bendererstrasse 21
9494 Schaan

Contract type Permanent
Workload 80%
Start of employment 01.01.2027
Language German
Working time model Flexitime

Do you have any questions?



Stephano Kaiser
HR Business Partner
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Apply online



You can find all the details online as well as the opportunity to apply directly.

Your tasks

- Planning and scheduling of allocated raw materials and stock items, taking into account demand, stock levels and delivery times
- Ensuring the availability of materials and goods for Production, the warehouse and customer orders
- Monitoring and optimising stock levels with the aim of avoiding shortages, excess stock and scrap
- Co-ordinating planning with Purchasing, Production, Warehouse, Intralogistics and Sales
- Monitoring of purchase orders, delivery dates and order confirmations, and taking necessary action in the event of deviations
- Maintaining and validating base data relevant to planning, and contributing to the further development of planning and scheduling processes

What you bring with you

- Completed basic training, ideally in a commercial, logistics or technical field
- Experience in scheduling and in demand or materials planning
- Experience with raw materials, retail products or in the food industry would be an advantage
- Good knowledge of MS Office and experience with ERP and planning systems
- Further training in business administration would be an advantage
- An independent, resilient and structured approach to work, as well as decisiveness and good communication skills

What we offer



Work-life balance

We offer 5,5 to 6 weeks' holiday, flexible working hours and special leave for important events. Organise your days to work in the office or remotely, buy holidays or work part-time for more free time. There are no company holidays – you plan your holiday flexibly with your line manager.



Catering

Catering is very important to us: Enjoy discounts on your lunch in our staff canteen, free fruit and promotions such as free chestnuts, ice cream or smoothies. High-quality products at greatly reduced prices are available in our outlet.



Mobility

Benefit from excellent public transport connections (bus stop in front of Hilcona), attractive ticket subsidies, ample parking for cars, e-bikes and scooters as well as reimbursement of your travel expenses for business trips – for sustainable and care-free travelling.



Professional development opportunities

Expand your knowledge with extensive training programmes, high-quality courses at the Coop Training Centre and a wide range of personal development opportunities.