



Export/Intercompany Staff Member (m/f/d)

Get your career off to a flying start with us in an international environment! As an Export/Intercompany Officer (m/f/d), you'll play a key role liaising between our international customers, trading partners and internal specialist departments. In this role, you'll combine your passion for sales with your organisational skills. If you enjoy taking on responsibility, love communicating in German and English, and feel at home in the world of export processing, customs matters and SAP, we can offer you an exciting role with plenty of scope to make a difference. Join our team and play an active part in shaping our growth!

Bell Deutschland GmbH & Co. KG
Brookdamm 21
21217 Seevetal

Contract type	Permanent
Workload	100%
Start of employment	as of now
Language	German
Working time model	Flexitime

Do you have any questions?



Alexandra Seeler
Personnel Officer
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Apply online



You can find all the details online as well as the opportunity to apply directly.

Your tasks

- Support for international third-party customers (export customers)
- Managing intercompany business in relation to sales
- Point of contact within the internal sales team for our customers, communicating in German and English
- Processing and coordinating enquiries and preparing quotations and tenders
- Liaising, coordinating and collaborating with specialist departments (e.g. Production, marketing, logistics, Quality management, Purchasing, etc.)
- Preparing customs documents
- Drafting of waste disposal agreements, e.g. ARA
- Preparing commission statements for commercial agencies
- Maintaining prices and terms and conditions in the SAP system
- Sales planning (IBP – Integrated Business Planning)
- Collaboration on defined projects, including monitoring project lists
- Handling of complaints and coordination with the relevant specialist department

What you bring with you

- Completed commercial apprenticeship
- Several years' professional experience in a similar role
- Solid knowledge of customs procedures, particularly in the preparation of export accompanying documents and EUR.1 certificates
- Proficiency in MS Office programmes and SAP
- Very good written and spoken English
- Ideally, experience in the food industry
- A reliable, independent and responsible approach to work

What we offer



Work-life balance

We offer 30 vacation days, a flexitime system and special leave for important events such as marriage and birth. You can also organise your days to work in the office as well as remotely (one day/week). In addition, you do not work on 24 December and 31 December.



Catering

Benefit from high-quality products at greatly reduced prices in our factory outlet.



Company events

Experience unforgettable moments at our company events – celebrate and socialise together!