



# Responsible person / persons responsible for equipment and maintenance planning

Do you impress us with your responsible way of working and enjoy new challenges? Are you an organisational talent with quality awareness and do you have sound technical and practical knowledge in the maintenance and repair sector?

**Bell Schweiz AG**  
Dünnernstrasse 31  
4702 Oensingen

**Contract type**  
**Workload**  
**Start of employment**  
**Language**  
**Working time model**

Permanent  
100%  
as of now  
German  
Day shift

## Do you have any questions?



**Nicole Wyss**  
Deputy Head of HR Oensingen  
+41 58 326 5412

## Apply online



You can find all the details online as well as the opportunity to apply directly.

### Your tasks

- Responsibility for the maintenance, coordination and execution of repairs and servicing of operating equipment (including industrial trucks, lifting platforms, ladders, scales, shelving systems)
- Testing, recording and maintenance of all test equipment including calibration of field measuring devices/weighing systems and organisation of annual calibrations in collaboration with suppliers and cantonal calibration officers
- Audit responsibility and representation on the technical committee for test equipment
- Creation and maintenance of service and maintenance plans in SAP
- Coordination of maintenance planning with internal and external bodies
- Organisation and management of lubrication plans
- Optimisation and further development of the maintenance philosophy to increase equipment availability
- Management of operating resources in SAP (equipment, orders)
- Support with master data maintenance and maintenance planning for the plant

We can only consider applicants who are authorized to work in Switzerland (EU/EFTA).

### What you bring with you

- Completed basic technical training with sound technical knowledge and practical experience in the field of maintenance and servicing
- Experience in the support, maintenance and optimisation of technical installations and systems
- Strong communication skills with a confident demeanour during audits
- Assertiveness, solution-orientated approach and high resilience
- Strong organisational skills with a proactive and proactive way of working
- Confident handling of MS Office and good knowledge of SAP
- Very good written and spoken German

### What we offer



#### Work-life balance

A healthy work-life balance is important to us. You benefit from at least 25 vacation days as well as transparent electronic time tracking. This allows you to flexibly compensate any overtime with additional time off.



#### Catering

Catering is very important to us: you can enjoy freshly prepared food in our staff canteen, a lunch menu including soup and salad, water & tea and free fruit as well as high-quality products at greatly reduced prices in our outlet.



#### Mobility

Benefit from convenient public transport connections, attractive ticket subsidies and ample parking facilities in the multi-storey car park.



#### Professional development opportunities

Expand your knowledge with extensive training programmes, high-quality courses at the Coop Training Centre and a wide range of personal development opportunities.