



# Employee SDM Projects and Support

You don't just want to maintain data, but actively help shape it? In this role, you will use your eye for detail and understanding of processes to ensure high-quality product master data in SAP, drive high data quality and bring structure to processes. Together with the team, you will optimise processes, support day-to-day business and work on exciting projects - your contribution will make all the difference. Sounds exciting? Then apply now and become part of our team.

**Bell Schweiz AG**  
Elsässerstrasse 174  
4056 Basel

**Contract type** Permanent  
**Workload** 100%  
**Start of employment** as of now  
**Language** German  
**Working time model** Flexitime

## Do you have any questions?



**Lena Pogalzk**  
Deputy Head of HR Administration  
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## Apply online



You can find all the details online as well as the opportunity to apply directly.

### Your tasks

- Managing and updating product master data in SAP, including management of GTIN, RCN and processing of blacklists and article blocks
- Ensuring high master data quality through defined measures and timely publication of electronic product and specification data via GDSN
- Implementing Base data processes with SAP MDG and managing the tool
- Creating, optimising, documenting and harmonising workflows and processes in close coordination with the team
- Collaboration in other interesting projects and implementation of project-specific and organisational requirements in the operational business
- Supporting the SDM Business team in day-to-day business within the scope of the assigned competences

### What you bring with you

- Completed basic commercial training and ideally further training in logistics/process management
- Good knowledge of and experience with SAP MDG
- Experience with other SAP modules (MM, PP, SD)
- Experience in project management
- Accuracy and independent, solution-orientated way of working
- Flexibility and team-orientation
- Experience with the common MS Office applications
- Fluent written and spoken German, knowledge of English and French is an advantage

## What we offer



### Work-life balance

A healthy work-life balance is important to us. You benefit from at least 25 vacation days as well as transparent electronic time tracking. This allows you to flexibly compensate any overtime with additional time off.



### Catering

Culinary delights are very important to us: freshly prepared food in our staff restaurant, a lunch menu including soup and salad, water & tea and free fruit as well as high-quality products at greatly reduced prices await you in our outlet.



### Mobility

Benefit from our contribution to environmentally friendly mobility, convenient public transport connections and a free SBB GA travelcard!



### Professional development opportunities

Expand your knowledge with extensive training programmes, high-quality courses at the Coop Training Centre and a wide range of personal development opportunities.