

Operations Coordinator, Logistics Centre (New Oensingen Facility)

A varied and responsible role awaits you at our state-of-the-art logistics centre at our new site in Oensingen. As an Operations Coordinator, you will work with the team to ensure that logistics processes run smoothly. You'll coordinate day-to-day tasks, optimise processes and also lend a hand with operational duties.

Bell Schweiz AG
Südringstrasse 14
4702 Oensingen

Contract type	Permanent
Workload	100%
Start of employment	as of now
Language	German
Working time model	Day shift

Do you have any questions?



Samuel Koch
Head of HR Logistics
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Apply online

You can find all the details online as well as the opportunity to apply directly.

Your tasks

- Initiating, implementing and coordinating measures to optimise operational processes and procedures
- Support, training and professional development for key users and plant operators
- Collaboration within project teams, as well as the independent management and implementation of projects
- Coordination between various departments (Head of Operations, Department, WPS, Technical Services, etc.)
- Ensuring compliance with safety regulations in the workplace

What you bring with you

- Completed vocational training in logistics, engineering or the food industry
- Further training in logistics and experience in a similar role
- Very good knowledge of MS Office programmes; knowledge of SAP EWM would be an advantage
- Ability to work independently and in an organised manner on a day-to-day basis, as well as a keen sense of curiosity and a proactive approach
- Professional experience in the food industry would be an advantage
- Very good written and spoken German; French or English would be an advantage

What we offer

Work-life balance
A healthy work-life balance is important to us. You benefit from at least 25 vacation days as well as transparent electronic time tracking. This allows you to flexibly compensate any overtime with additional time off.

Catering
Catering is very important to us: you can enjoy freshly prepared food in our staff canteen, a lunch menu including soup and salad, water & tea and free fruit as well as high-quality products at greatly reduced prices in our outlet.

Mobility
Benefit from convenient public transport connections, attractive ticket subsidies and ample parking facilities in the multi-storey car park.

Professional development opportunities
Expand your knowledge with extensive training programmes, high-quality courses at the Coop Training Centre and a wide range of personal development opportunities.