

In-house Sales Representative (m/f/d)

Customer-focused. Organised. Solution-oriented. Are you a natural communicator who loves working directly with customers? Then join Eisberg! This role is available on a full-time basis or for a minimum of 20 hours per week.

Eisberg Österreich GmbH
Carl-Auer-von-Welsbach-Straße
2
4614 Marchtrenk

Contract type
Workload
Start of employment
Language

Permanent
20h - 38.5h
as of now
German

Do you have any questions?

Nicole Winkler
Deputy Head of HR / Head of HR Services
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Apply online



You can find all the details online as well as the opportunity to apply directly.

Your tasks

- Comprehensive management of the order process, from order entry through processing to invoicing
- Supporting the sales team in day-to-day operations
- Active customer management in an in-house role, acting as a competent point of contact for queries relating to day-to-day operations
- Close collaboration with the sales, Production, logistics and planning departments
- Contributing to exciting projects, such as product launches or onboarding new customers

What you bring with you

- Completed commercial training (apprenticeship, HAS/HAK or equivalent)
- Some work experience would be an advantage, but is not essential
- Enjoy working with customers and collaborating with different Departments
- Ability to cope with stress, flexibility and a high capacity for hard work
- Independent, structured and meticulous approach to work
- Very good knowledge of MS Office

What we offer



Work-life balance

Thanks to our flexitime system, you can organise your working hours flexibly and find the perfect balance between your job and private life.



Catering

Catering is very important to us, and you can look forward to discounted hot meals in our staff canteen and free salads.



Professional development opportunities

Take advantage of our extensive training programmes to keep up to date and expand your professional skills.



Company events

Experience unforgettable moments at our company events and help to strengthen the team spirit at the sports events – celebrate, exercise and socialise together.